

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

ADVISORY BOARD MINUTES

May 15, 2019

12:30 p.m.

MEMBERS PRESENT: Chairman Darin Tiffany, Engineer
Jim Nakai, Architect
Edward Pine, Building A, B or C Contractor
Jeff Finn, Citizen-at-Large
Kelly Elliott, Town of Monument
Richard Applegate, City of Fountain
Chris Quinn, Town of Green Mountain Falls
David Wilson, Town of Palmer Lake

MEMBERS ABSENT: Vince Colarelli, Building A or B Contractor
Robert Todd, City of Manitou Springs

OTHERS PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Counsel
Jay Eenhuis, Deputy Building Official – Plans
John Welton, Deputy Building Official - Inspections
Ryan Johanson, Director of Finance
Matt Matzen, Front Counter Supervisor
Greg Dingrando, Public Information Officer
Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

Chairman Darin Tiffany called the meeting to order at 12:30 p.m.

1. CONSIDERATION OF THE APRIL 17, 2019 MINUTES

A motion was made by David Wilson to **APPROVE** the April 17, 2019 Advisory Board Meeting Minutes as written, seconded by Edward Pine; the motion carried unanimously.

2. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA

Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.

There were no public comments.

3. BUILDING OFFICIAL REPORTS

a) Financial Statement through April 30, 2019

Ryan Johanson stated the Government Finance Officers Association recently awarded the Pikes Peak Regional Building Department the Distinguished Budget Presentation Award for its 2019 Budget; and this is the second consecutive year that RBD has received this award.

Mr. Johanson presented the financial statement for the month of April 2019. He said the operating cash balance was \$12,066,643. He said the cash balance was 68% as a percent of budget; and this percentage will continue to grow as RBD moves forward with the purchase of land and construction of a satellite office on the north side of Colorado Springs. Mr. Johanson said the monthly revenue was \$1,574,705. He said the expenditures were \$1,270,993, which resulted in a gain of \$303,712 for the month of April. He stated year-to-date, the Department had a net loss of \$426,440. Mr. Johanson stated \$231,746 had been discounted in April 2019 through the Permit Fee Discount and Licensing Reward Programs.

b) Building Report through April 30, 2019

Matt Matzen presented the Building Report for the month of April 2019. He said there were 379 single-family houses permitted in April, which was 1.88 percent more than this time last year; and 28 commercial building permits. He stated there were 4 multi-family permits, with 157 multi-family units in April, and year-to-date 724 multi-family units, which was 5.08 percent more than this time last year. Mr. Matzen said the total valuation of permits issued in April was \$288,835,748, which was 1.92 percent more than this same time last year; and the total valuation of permits issued in 2019 was \$931,216,699, which was a decrease of 1.78 percent over this same time last year. He said there were 6 permits with a valuation over \$3 million in April. Mr. Matzen stated the front counter was averaging 421 phone calls per day and 127 walk-in customers per day. He stated 204 single-family permits have been issued to date in May.

c) Plan Report through April 30, 2019

Jay Eenhuis presented the Plan Review Report for the month of April 2019. He said in April 2019, there were 426 single family plans, which was an increase of 4 percent over the previous year; 69 new commercial plans, which was an increase of 82 percent; and a total of 1,112 plans for the month of April, which was an increase of 19 percent compared to April 2018. Year to date, 3,410 plans were submitted, an increase of 3 percent from 2018. He stated there were 122 Commercial Plans submitted electronically in April 2019, or a 97 percent increase compared to April 2018; and 202 Residential Plans submitted electronically, which was an increase of 87 percent; for a total of 517 E-Plans

in April 2019, a 26 percent increase from April 2018. Year to date, approximately 50 percent of all plans submitted had been submitted electronically. Mr. Eenhuis stated the Plan Review Department performed 2,075 solo reviews in April, and 2,978 walk-through reviews, for a total of 5,053 logged reviews for April 2019, and 17,007 logged reviews year-to-date, which was an increase of 24 percent from the previous year.

d) Inspection Report through April 30, 2019

John Welton presented the Inspection Report for the month of April 2019. He said the inspectors in all departments did a total of 27,205 inspections in April (which included 3,650 roof inspections), with a total of 63 field inspectors. He said each inspector averaged 20.8 inspections per day, and the average available time per inspection was 17.1 minutes. He stated RBD will be hiring a new roofing inspector, building inspector and mechanical inspector in the near future.

4. UNFINISHED BUSINESS

There was no unfinished business.

5. NEW BUSINESS

a) Open House

Greg Dingrando appeared and stated the Pikes Peak Regional Building Department will be hosting an Open House on May 16th and May 17th. He stated there will be a number of construction-related classes given to the attendees, and there have been a large number of people that have registered for the classes.

b) Introduction of New Committee Member

Roger Lovell introduced Jeff Finn, a new Member on both the Board of Review and the Advisory Board, and welcomed Mr. Finn as a new volunteer for the Pikes Peak Regional Building Department.

6. EXECUTIVE SESSION REQUESTS

There were no Executive Session requests.

7. **ADJOURN**

The meeting adjourned at 12:53 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Roger N. Lovell".

Roger N. Lovell
Regional Building Official
RNL/llg

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