

Pikes Peak Regional Building Department

2880 International Circle
Colorado Springs, Colorado 80910

REGIONAL BUILDING COMMISSION MINUTES

January 23, 2020

2:00 p.m.

MEMBERS PRESENT: Chair Tom Strand, Colorado Springs City Council
Vice Chair Mark Waller, El Paso County Commissioner
Tyler Stevens, Green Mountain Falls Trustee

MEMBERS ABSENT:

OTHERS PRESENT: Roger Lovell, Regional Building Official
Virginia Koulchitzka, Regional Building Counsel
Jay Eenhuis, Deputy Building Official – Plans
John Welton, Deputy Building Official - Inspections
Ryan Johanson, Director of Finance
Matt Matzen, Front Counter Supervisor
Linda Gardner, Executive Administrative Assistant

PROCEEDINGS:

1. CALL TO ORDER

Past Chair Tyler Stevens called the meeting to order at 2:01 p.m.

2. ELECTION OF OFFICERS

A discussion was had with regard to Commission titles. A motion was made by Tyler Stevens to change the titles of the “Chairman” and “Vice Chairman” to “Chair” and “Vice Chair”, seconded by Mark Waller; the motion carried unanimously.

A motion was made by Mark Waller to elect Tom Strand as the 2020 Chair of the Regional Building Commission; seconded by Tyler Stevens; the motion carried unanimously.

A motion was made by Tom Strand to elect Mark Waller as the 2020 Vice Chair of the Regional Building Commission; seconded by Tyler Stevens; the motion carried unanimously.

3. CHANGES/POSTPONEMENTS/NOTICE OF NEXT MEETING

February Building Commission meeting date and time: Thursday, February 27, 2020, beginning at 2:00 p.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14.

4. CONSIDERATION OF THE NOVEMBER 25, 2019 MINUTES

A motion was made by Mark Waller to **APPROVE** the November 25, 2020 Regional Building Commission Minutes as written, seconded by Tyler Stevens; the motion carried unanimously.

5. SUNSHINE ACT REQUIREMENT

Pursuant to the Colorado Sunshine Act, I, Mark Waller, move that the Regional Building Commission Meeting be held on the fourth Thursday of each month at 2:00 p.m. at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, that the Regional Building Commission Meeting Agendas and Minutes for each meeting be posted on the website of the Pikes Peak Regional Building Department at www.pprbd.org, and that the meeting Agendas and Minutes be maintained by the Executive Administrative Assistant in the records of the Pikes Peak Regional Building Department, seconded by Tyler Stevens; the motion carried unanimously.

6. NEW BUSINESS

a) Colorado Springs Chamber & EDC Presentation by Dani Barger

Dani Barger appeared and gave a brief summary of the 2019 accomplishments and an overview of new initiatives that the Chamber and EDC will be working on in 2020. She stated the membership fee for small businesses to join the Colorado Springs Chamber & EDC is \$400.

7. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED ON THE AGENDA

Public comments on items not scheduled on the agenda shall be limited to three (3) minutes.

There were no public comments.

8. ADVISORY BOARD REPORT

Jina Koulchitzka presented the Advisory Board Report.

Chair Tom Strand left the meeting at 2:28 p.m., and a quorum was maintained. Vice Chair Waller conducted the remainder of the meeting.

9. BUILDING OFFICIAL REPORTS/NON ACTION ITEMS

a) Financial Statement through December 31, 2019

Mr. Johanson presented the financial statement for the year-end 2019. He said the total revenue at the end of the year was \$17,270,003, which was 106 percent of Budget. He said the expenditures were \$16,341,719, which was 92 percent of Budget. Mr. Johanson stated the Department had a net income of \$928,284. He stated although the financial statement shows an income of \$928,284 for 2019, the Department is paid in advance for projects through permit fees, and that work is still yet to be done by RBD staff over the course of the completion of the permits resulting in additional expenses in 2020 related to that net income.

b) Building Report through December 31, 2019

Matt Matzen presented the Building Report for the month of December 2019. He said there were 277 single-family houses permitted in December, which was a 154.13 percent increase over this time last year, and 25 commercial building permits. He stated there were no multi-family permits in December. Mr. Matzen said the total valuation of permits issued in December for residential homes was \$102,456,732, which was a 132.56 percent increase over this same time last year; and the total valuation of commercial permits issued was \$38,825,655, which was an increase of 289.61 percent over this same time last year. Mr. Matzen stated that the total valuation year-to-date across all permits was \$3,709,893,524, which was an increase of 5.31 percent. He said there was one permit with a valuation over \$3 million in December. Mr. Matzen stated the front counter was averaging 327 phone calls per day and 100 walk-in customers per day.

c) Plan Report through December 31, 2019

Jay Eenhuis presented the Plan Review Report for year-end 2019. There were 3,973 single family plans, which was a decrease of 3 percent over the previous year; 370 new commercial plans, which was a decrease of 1 percent; and a total of 10,834 plans for the year of 2019, which was an increase of 6 percent compared to 2018. Mr. Eenhuis stated there were 1,060 commercial plans submitted electronically in 2019, or a 28 percent increase compared to 2018; and 1,677 residential plans submitted electronically, which was an increase of 14 percent; for a total of 4,874 e-plans in 2019, a 10 percent increase from 2018. Year-to-date, approximately 45 percent of all plans submitted had been submitted electronically. Mr. Eenhuis stated the Plan Review Department performed a total of 52,849 logged reviews for 2019, which was an increase of 15 percent from the previous year.

d) Inspection Report through December 31, 2019

John Welton presented the Inspection Report for year-end 2019. He said the inspectors in all departments did a total of 317,954 on-site inspections in 2019, with a total of 64 field inspectors. He said each inspector averaged 20.8 inspections per day, and the average available time per inspection was 17.5 minutes. Mr. Welton stated RBD's inspection staff performed over 17,000 inspections more than 2018. He stated the Department accepts electronic inspections with the upload of a photograph or an engineer's letter for certain inspections. He stated if electronic inspections were added to the site inspections for 2019, the total number of inspection entries would be 369,581 inspections in 2019.

10. UNFINISHED BUSINESS

There was no unfinished business.

11. COMMISSIONER REPORT(S) OR COMMENT(S)

There were no Commissioner report(s) or comments(s)

12. FUTURE AGENDA ITEM REQUESTS

There were no future agenda item requests.

13. EXECUTIVE SESSION REQUESTS

There were no executive session requests.

14. ADJOURN

The meeting adjourned at 2:37 p.m.

Respectfully submitted,



Roger N. Lovell
Regional Building Official

RNL/llg

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